

**THE PLANNING BOARD  
TOWN OF FRANCESTOWN, NEW HAMPSHIRE**

June 19, 2012  
**MINUTES**

Planning Board Members Present: L. Kunhardt, M. Tartalis, H. Camirand, and B. Lindgren.

The meeting was brought to order at 7:05 pm.

**Announcements and Communications**

Postpone until the end of the meeting.

**Review of Minutes**

June 5, 2012: Motion to accept as presented, H. Camirand, 2<sup>nd</sup>, M. Tartalis. Motion passed 4 – 0.

**Unfinished Business**

Board discussed the building permit fee schedule and reasons for the Zoning Compliance Permit. ZCP is to assist residents with zoning compliance questions with regard to small structures (less than 200 square feet). The permit fees will help to reduce the costs incurred by the town should a cease and desist order be issued.

Board still wants to discuss the permit fee schedule with the town building inspector.

Board discusses how the town pays for the enforcement of illegal construction violations.

7:14 pm Bill McNeil joins the board.

7:15 pm Larry Ames joins the board.

7:16 pm Larry Johnson joins the board.

Board discusses Site Development Regulations, Section V e. (page 16). Kunhardt is still continuing to work on the appropriate wording for regulations involving wetland ordinances and soil types. Would like the wording to be consistent with New Hampshire State standards.

Board discussed reviewing further edits via electronic mail, then presenting changes for a final discussion at a later meeting.

Board discussed membership in SWRPC --- Frankestown is a member and can utilize their services.

Kunhardt will work with Ames on the wetlands and soil type portion of the Site Development Regulations.

### **Announcements and New Business**

Planning Board will have an email address for the computer in the meeting room. H. Camirand is still waiting to hear back from the IT person regarding the installation of Dragon software. Kunhardt is still needs to speak with a locksmith for securing storage.

Board discussed budget items and how they are to be properly reflected.

Tartalis has questions on the Site Development Regulations regarding completeness review meetings. Completeness reviews are to be held prior to a public meeting. These should be mandatory so as to expedite the public hearing process. This requirement is also in the Sub Division Regulations.

The board discussed striking the paragraph in both regulations.

Discussion about a list of professionals who may be hired to review in order to assist the board. Does a list exist? May not be necessary, as circumstances and people change. There are several firms the board has called upon in the past. Board cannot quote a price for such until a professional is brought in. The CRC decides if and when a professional is brought in to review.

Office of Energy and Planning sent their annual survey. Kunhardt is in the process of completing the survey and will then send it back.

Board discussed Kunhardt's meeting with a representative of OEP.

The next meeting of the Planning Board will be held on Tuesday, July 17, 2012 at 7:00 pm. This is subject to change, and will be properly noticed.

Meeting adjourned at 7:55 pm

Respectfully Submitted,

Barb Martin